

NHS Learning Support Fund 

Your guide to applying

Before you start

It's a good idea to get your documents in order because you'll need to share these with us when you apply.

We'll need to see your **student finance award letter** if you have applied for a student loan. If you haven't, we'll need **proof of identity (like a passport)** and evidence of your current UK residency status, if applicable. If you plan to apply for Parental Support, we'll need to see your **child's birth certificate**.

Ready to apply? Here are the next steps

- 01 Create your account**
Visit www.nhsbsa.nhs.uk/LSF to create your NHS LSF account. Once you have activated your account, you can sign in and apply for funding.
- 02 Log in and create your academic year**
Next, you need to create an academic year and provide your university and course information in your account. Your university will use this information to confirm your attendance, so it's important this is correct, or you won't get your payments. If you change university or course, remember to update your details.
- 03 Complete the survey**
After you have created an academic year, you need to complete a short survey about the funding.
- 04 Apply**
You can now apply. You need to upload good quality images of the documents requested (you can do this from your mobile device). Once this is done, we can assess your application. If you are eligible for the specialist subject payment, this will be automatically added. At this stage you can also apply for Parental Support. You will need to provide the requested evidence.
- 05 You're all set!**
Your application journey is complete. You can log back into your account at any time to check the progress of your application and check your payment dates. Remember, you'll need to reapply for funding each academic year.

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