

## **COVID-19 Vaccination Service Site Sign-up Process: Clarifications Log**

1. In recent times we have provided flu and covid vaccines for hospital and other local NHS service staff each year. We haven't opened up to the wider public for vaccinations. We would prefer to continue to offer this flu and covid vaccination service to our NHS staff so how would you like me to respond to the wider procurement event? We don't want to offer an all patients vaccination service.

*Please see page 8 of the [Site Signup Process Guidance](#) for the providers who are eligible or exempt from this process. Standard Contract holders who do not wish to vaccinate public cohorts do not need to submit a response via this process.*

2. We are already a site for a PCN grouping - do we need to submit the response document if we are only wanting to vaccinate patients within our PCN grouping in Autumn?

*Yes, all organisations, including existing providers of the service, must sign up via the process outlined in the [Site Signup Process Guidance](#) to be able to take part in the COVID-19 vaccination programme from the autumn/winter.*

3. We are due to take over [REDACTED] on [REDACTED]. We have already submitted the application and 2 users have been given access to MYS for this ODS code. However, I have been informed that this will NOT go live until 28.6.24.

With the recent publication of the procurement of COVID-19 contracts for the Autumn campaign, submissions need to be in by 27.6.24 - we will not have access to it until the day after.

I do not want to miss the opportunity to apply for this contract - can you please advise if there's anyway to activate our MYS immediately so that we can submit the responses for covid-19 contract before the deadline?

*As stated on page 21 of the [Site Sign-up Process Guidance](#) "the Potential Supplier who will be on the pharmaceutical list as the owner of a registered pharmacy by the Contract Commencement Date should complete the relevant Response Document on NHSBSA SnapSurvey noting that they should select 'Other Provider' when asked 'Do you represent a...?'. Please provide the ODS code that will be live from 28.05.2024 in this submission and please notify your Regional Team that the pharmacy is going through a change of ownership.*

4. If a provider completes the necessary paperwork is there a period of time, were they could choose to withdraw from the programme and if so what are the timescales for this.

*If awarded a contract, the Supplier must observe the termination clauses included in the [Contractual Agreements](#) for the COVID-19 vaccination service; 42 days' notice must be provided.*

5. Please can you clarify if an organisation that provides occupational health service deliver this programme? Or is this programme exclusive to GP Practice/PCN Groups to deliver?

*As long as the Potential Supplier meets the Minimum Requirements as set out on page 14 of the [Site Sign-up Process Guidance](#), they can sign-up to participate in the COVID-19 vaccination programme.*